

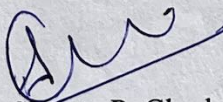


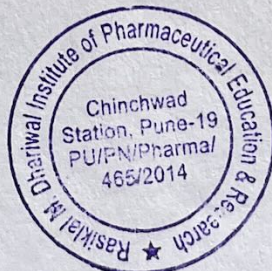
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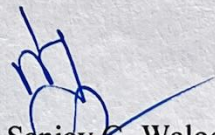
All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of IQAC is scheduled on 12/07/2022 at 4.00 pm at Board room. All the members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

1. Approval of last meeting held on 08/04/2022
2. Medicinal Garden Upgradation
3. Solar Project feedback
4. NAAC: Filling of IQA and SSR
5. Museum: Central and Departmental
6. PCI Inspection and Documents filing
7. Co-curricular activities
8. Library Upgradation
9. Alumni Association
10. Curricular : Exam and Academics (ERP software)
11. Programs organized under IIC and IQAC
12. Training and placement activities
13. Regulatory further proceedings
14. Maintenance and Purchase as per PCI and NAAC


Dr. Shweta P. Ghode
IQAC Co-ordinator




Dr. Sanjay G. Walode
Principal and IQAC Chairman
PRINCIPAL

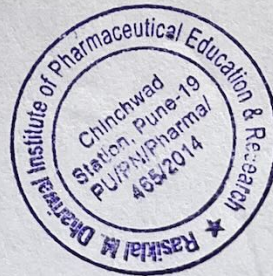
Rasiklal M. Dhariwal Institute of
Pharmaceutical Education & Research
Chinchwad Station, Pune-411019



IQAC meeting is scheduled on 12/07/2022 at 4.00 P.M. at Board room

Following members received the notice meeting:

Sr. No.	Name of Member	Designation of Committee	Signature
1.	Shri. Prakashchandji Rasiklalji Dhariwal	President	
2.	Shri. Adv. Rajendrakumarji S. Mutha	One Member from Management	
3.	Shri. Rajeshkumarji N. Sankla	Nominee from Employer	
4.	Dr. Sanjay G. Walode	Chairperson (Principal)	
5.	Mr. Sachin D. Rede	Teacher	
6.	Mr. Anand P. Kakde	Teacher	
7.	Mr. Dhiraj V. Panke	Teacher	
8.	Ms. Priyanka N. Chhajed	Teacher	
9.	Dr. Vishnu S. Neharkar	Senior Administrative Officer	
10.	Mr. Rajendra Tanaji Gawade	Nominee from Local Society	
11.	Mr. Chetan S. Taware	Nominee from Alumni	
12.	Mr. Yash R. Bamb	Nominee from Student	
13.	Mr. Vinodji K. Mutha	Nominee from Industry	
14.	Mr. Hemaram Sirvi	Nominee from Stakeholder (Parent)	
15.	Dr. Shweta P. Ghode	Coordinator IQAC	





IQAC Minutes of Meeting Held on 12/07/2022

IQAC coordinator welcomes and briefed the committee members about agenda. With the exhaustive discussion of IQAC members on following agenda, following resolutions were made.

The Agenda of meeting is as follows:

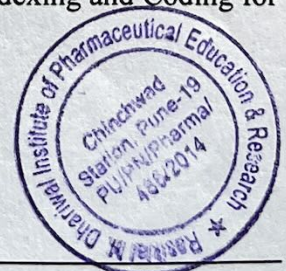
1. **Approval of last meeting held on 08/04/2022:** Explained all the action taken and resolutions made on the points discussed in last meeting.

2. Medicinal Garden Upgradation:

Discussed about the development of Medicinal garden, preparation and allocation of the plant name board in the respective places, updation of plant list.

3. **Maintenance of Solar Panels:** Need to communicate with Team of Bipin Engineers for Solar Project for proper generation and consumption of units. Need to provide lane connection or router near to inverter to know online for proper generation and consumption of units.

4. **NAAC (Filling of IIQA and SSR):** Need to verify all necessary documents for filling of IIQA and QIM and QnM documents for the filling of SSR as per guidelines given in NAAC manual. Need to increase capacity of Website drive upto 10 GB for uploading of SSR data. Need to get permission from Management for the payment of IIQA and first installment while filling SSR. Continuous follow-up of DVV clarification must be check if any after submission of SSR. Issuing of files to staff for NAAC documentation. Need of the format for Indexing and Coding for the NAAC documents.





5. Museum (Central and Departmental): Updation in centralized drug museum and departmental museum.

6. PCI Inspection and Documents filing: PCI inspection file should be ready as per SIF prepared. Mock PCI inspection must be conducted before final PCI inspection.

7. Co-curricular activities: Celebration of different activities like "Shivrajyabhishek Din", "Har Ghar Tiranga activity on 75th Independence Day, "National Anthem" activity, Teacher's Day celebration on 05/09/2022, SJVPM's Foundation day programme on 08/09/2022, College level "AVISHKAR" Poster presentation competition, "Navaratri celebration activity for staff and students, Pharmacist Day on 25/09/22, Career Guidance and soft skills programs etc.

8. Library Upgradation: Renewal of DELNET membership, Renewal of Website domain name, Barcodes of students membership, Maintenance of damaged books, Collection of rare books, book recommendations from faculty for purchasing of books for A.Y.2022-23.

9. Alumni Association: Formation of Alumni association and registration of alumni committee through Charity Commissioner followed by legal formalities need to be done on priority.

10. Curricular activities: Exam, Academics, GPAT, Data Updation in VM Edulife ERP software Preparation for SPPU Theory and Practical Examination Apr/May-2022, Updation of mother register for the filling the internal marks, Conduction of re-sessional if any students absent on medical backround, Preparation of Audit file of SPPU Theory and Practical Examination Apr/May-2022, Exam duty remuneration received by SPPU for Examination Nov/Dec-2021. Academics: GPAT Exam Preparation, regular monitoring of attendance, completion of syllabus of Theory and Practicals, Certification of Journals, Implementation and Updation of data at ERP software. Regular attendance for the ERP software demonstrations related to different portfolios.

11. Programs organized under IIC and IQAC: Committee has been advised to organize World Environment day by conducting some Tree Plantation activity, International Yoga day under IIC





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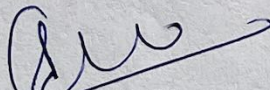
and IQAC. World Entrepreneur's day and Pharmacovigilance week can be celebrated by organizing a seminar for staff and students.

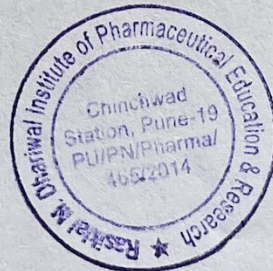
12. Training and placement activities: Communication is in process with life Pharmacy Dubai for campus drive for Final year students batch AY 2021-22. Students are encouraged to undergo one month Hospital training along with collection of certificate. Communications with IFEDORA are also in process for the placement drive for the post of medical writing and coding.

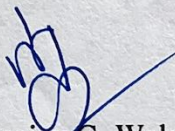
13. Regulatory further proceedings: Submission of Institute Annual Report for academic year 2021-22 by online on SPPU portal. Submission of Intake approval through online mode for Admission process of F. Y .B. Pharm 2022-23. Submission of Proposal for Facilitation Centre for Admission process 2022-23. Submission of State Level seminar proposal on SSPU Portal. Submission of Affiliation for A.Y.2023-24 online on SPPU portal. Submission of SPPU affiliation compliance for A. Y. 2022-23 to university. Submission of PCI compliance for EC meeting decision online on institute dashboard. PCI Appeal for increase in intake FC verification of F.Y. B. Pharm students.

14. Maintenance and Purchase as per PCI and NAAC:

As per PCI SIF for increase in take of 100 students and as per NAAC, need to purchase Equipments for laboratories, Benches in classrooms, Smart boards in classroom, Committee Boards for Display, Computers in computer lab, Xerox machine, Printer (Color and black and white), Sports accessories for indoor and outdoor sports, Welcome board, Slotted angle racks for keeping chemicals and students bags, Cupboards (small and large) for the proper arrangement of files, Book case for library. Need of rain water harvesting project to be installed as per requirement of NAAC Criteria. Regular audit of Green Environment, Energy need to be done.


Dr. Shweta P. Ghode
IQAC Co-ordinator




Dr. Sanjay G. Walode
Principal and IQAC Chairman
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Chinchwad Station, Pune-411019



Shri Jain Vidya Prasarak Mandal's
**Rasiklal M. Dhariwal Institute of
 Pharmaceutical Education & Research**
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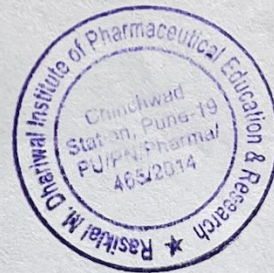
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Following members received the notice meeting:

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14.	Mr. Hemaram Sirvi	Nominee from Stakeholder (Parent)	
15.	Dr. Shweta P. Ghode	Coordinator IQAC	





ACTION TAKEN REPORT
INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting held on 12/07/2022

Agenda	Action Taken
Medicinal Garden Upgradation:	Updated plant list. Prepared and allocated plant name boards in the respective places of Medicinal garden. Placed board at Medicinal Garden named as "Amrut Baug".
Maintenance of Solar Panels:	Communicated with Team of Bipin Engineers for Solar Project for proper generation and consumption of units. Lane connection or router near Inverter yet to place.
NAAC (Filling of IIQA and SSR, DVV Clarification):	Verified all necessary documents for filling of IIQA and QIM and QnM documents for the filling of SSR as per guidelines given in NAAC manual. Increased capacity of Website drive upto 10 mbps for uploading of SSR data. Payment of IIQA and first installment while filling SSR done with permission of Management. Submitted IIQA on 06/07/2022 and accepted IIQA on 11/07/2022. Submitted SSR on 24/08/2022. Received DVV clarification on 08/09/2022. Submitted DVV clarification on 23/09/2022. Expected Peer Team visit in Dec. 2022. Issued files to staff for NAAC documentation. Format for Indexing and Coding for the NAAC documents has been provided to staff.
Museum (Central and Departmental):	Centralized drug museum and departmental museums are ready and placed at their right locations.
PCI Inspection and Documents filing:	Mock PCI inspection done and Final PCI inspection done on 07/09/2022 with the satisfactory response.
Co-curricular activities:	Celebrated "Shivrajyabhishek Din" on 06/06/2022 by conducting Essay writing competition Celebrated "Har Ghar Tiranga activity on 75 th Independence Day on 15.08.2022. Organized "National Anthem" activity, Teacher's Day celebration on 05/09/2022, SJVPM's Foundation day programme on 08/09/2022, College level "AVISHKAR" Poster presentation competition on 15/09/2022, "Navaratri celebration activity for staff and students by conducting Dandiya and Garba. Celebrated Pharmacist Day on 25/09/22 by organizing poster presentation competition, Pharma rally, Street play





Rasiklal M. Dhariwal Institute of Pharmaceutical Education & Research

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	conducted by Final Yr. Students etc. Organized seminar on topic "Science of Mind" in association with AKI Learning skills India PVT Ltd on 24/09/2022 as career guidance and soft skills programs.
Library Upgradation:	Completed renewal of DELNET membership, renewal of Website domain name, Barcodes of students membership, Maintenance of damaged books, book recommendations from faculty for purchasing of books for A.Y.2022-23. Collection of rare books yet to be done.
Alumni Association:	Alumni association formed and received certificate on 22/09/2022.
Curricular activities:	<p>Exam, Academics, GPAT, Data Updation in VM EDU ERP software. Updated mother register for the filling the internal marks, Conducted of re-session if any students absent on medical backround, Conducted SPPU Theory and Practical Examination Apr/May-2022, Prepared Audit file of SPPU Theory and Practical Examination Apr/May-2022.</p> <p>Academics: GPAT lecture and test conducted for TY and Final Year students. Attendance was monitored regularly, feedback was taken for the completion of syllabus of Theory and Practicals, Certification of Journals done, Implemented and Updated data at ERP software. Attended regular meetings for the ERP software demonstrations related to different portfolios.</p>
Programs organized under IIC and IQAC:	Organized seminar on Clinical Trials and Pharmacovigilance on 30 th sept. for TY and Final Year by Dr. Trupti Deshpande. Celebrated World Environment day by conducting some Tree Plantation activity and International Yoga day under IIC and IQAC.
Training and placement activities:	Communicated with life Pharmacy Dubai for campus drive. Final year students were encouraged to undergo one month Hospital training along with collection of certificate from students. Conducted placement drive of Life Pharmacy Dubai on 5 th September for pass out batch AY 2021-22.2. Conducted placement drive of IFEDORA for the post of medical writing and coding on 24 th September 2022 for pass out batch AY 2021-22.
Regulatory further proceedings:	Submitted Institute Annual Report for academic year 2021-22 by online on SPPU portal. Submitted Intake approval through online mode for Admission process of F. Y .B. Pharm 2022-23. Submitted Proposal for Facilitation Centre for Admission process 2022-23. Submitted State Level seminar proposal on SSPU Portal. Submitted Affiliation for A.Y.2023-24 online on SPPU portal. Submitted SPPU affiliation compliance report for A. Y. 2022-23 to University.





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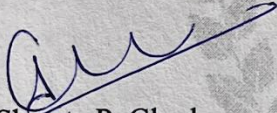
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	Submitted PCI compliance report for EC meeting decision online on institute dashboard. PCI Appeal for increase in intake, FC verification of F.Y. B. Pharm students, Institute Level admission is in process.
Maintenance and Purchase as per PCI and NAAC	As per PCI SIF for increase in take of 100 students and as per NAAC, purchased new equipments in laboratories, Benches in classrooms, Smart boards in classroom, Committee Boards for Display, Computers in computer lab, Xerox machine, Printer (Color and black and white), Sports accessories for indoor and outdoor sports, Welcome board, Slotted angle racks for keeping chemicals and students bags, Cupboards (small and large) for the proper arrangement of files, Book case for library. Installed rain water harvesting project as per requirement of NAAC Criteria. Completed regular audit of Green and Energy Environment. Painting of college, electrification work, and Curtains work are in process.


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IQAC Co-ordinator




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