



Ref : RMDIPER/IQAC/2022-23/02

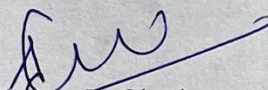
Date :07/04/2022

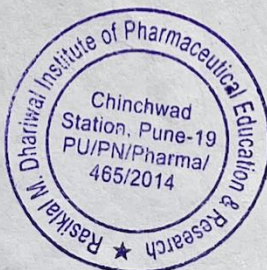
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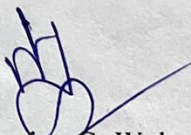
All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of IQAC is scheduled on 08/04/2022 at 3.00 pm at Board room. All the members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

1. Approval of last meeting held on 8/01/2022
2. Curricular activities like Academics, Examination.
3. Co-curricular activities like conducting Webinars, FDP, Training and Placement etc.
4. Extracurricular activities like Days celebration and Competitions, Sports, NSS, SWO, Alumni meet.
5. Collaborative Research
6. Requirement for Increase intake
7. PCI preparation for upcoming expected Inspection
8. Upgradation and Restructuring of Library
9. NAAC preparation


Dr. Shweta P. Ghode
IQAC Co-ordinator

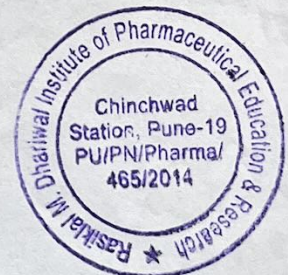



Dr. Sanjay G. Walode
Principal and IQAC Chairman
PRINCIPAL
Rasiklal M. Dhariwal Institute of
Pharmaceutical Education & Research
Chinchwad Station, Pune-411019



Following members received the notice meeting:

Sr. No.	Name of Member	Designation of Committee	Signature
1.	Shri. Prakashchandji Rasiklalji Dhariwal	President	
2.	Shri. Adv. Rajendrakumarji S. Mutha	One Member from Management	
3.	Shri. Rajeshkumarji N. Sankla	Nominee from Employer	
4.	Dr. Sanjay G. Walode	Chairperson (Principal)	
5.	Mr. Sachin D. Rede	Teacher	
6.	Mr. Anand P. Kakde	Teacher	
7.	Mr. Dhiraj V. Panke	Teacher	
8.	Ms. Priyanka N. Chhajed	Teacher	
9.	Dr. Vishnu S. Neharkar	Senior Administrative Officer	
10.	Mr. Rajendra Tanaji Gawade	Nominee from Local Society	
11.	Mr. Chetan S. Taware	Nominee from Alumni	
12.	Mr. Yash R. Bamb	Nominee from Student	
13.	Mr. Vinodji K. Mutha	Nominee from Industry	
14.	Mr. Hemaram Sirvi	Nominee from Stakeholder (Parent)	
15.	Dr. Shweta P. Ghode	Coordinator IQAC	





IQAC Minutes of Meeting

Held on 08/04/2022

IQAC coordinator welcomes and briefed the committee members about agenda. With the exhaustive discussion of IQAC members on following agenda, following resolutions were made.

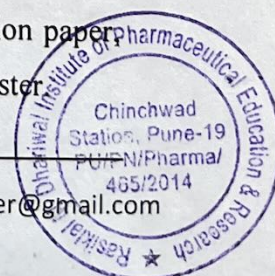
Agenda 1: Curricular activities like Academics, Examination

Academics:

- ❖ Completion of academic work for A. Y. 20221-22 such as journal certification, syllabus progress monitoring, final year project submission etc.
- ❖ Make availability of computers for F. Y. students for the subject Computer Application in pharmacy non SPPU practical examination.
- ❖ Arrangement of expert motivational talk for slow learners.
- ❖ Planning for upcoming A. Y. 2022-23 such as preparation of academic calendar, purchasing of practical Journals, attendance registers, uniform, apron, chemicals, distribution mentor mentee form to mentors etc.
- ❖ For the promotion of competitive exams like GPAT, it is recommended to conduct the GPAT series by allotting the GPAT syllabus topics to teaching faculty for preparing the MCQs.
- ❖ Allocation and placement of instructional signboards in medicinal garden.

Examination

- ❖ Internal Exam schedule will be displayed and conduction of Sessional Exams as per the schedule.
- ❖ Resessional Schedule will be prepared and conducted if need arises.
- ❖ Submission of documents to exam department by faculty like answersheets, question paper, attendance sheet, summary sheet of Internal Exams, filling the marks in mother register.





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- ❖ Portal will be open for filling the SPPU exam forms for May-June 2022 exam.
- ❖ Offline exams for theory and practicals will be conducted as per the schedule/guidelines provided by Savitribai Phule Pune University (probably practical in month May and Theory in June respectively).
- ❖ Need to make available stationary, Chemicals and any other requirement for SPPU theory and practical exams.
- ❖ Planning to organize Convocation ceremony for the Final year batch A. Y. 2020-21.

Agenda 2: Co-curricular activities

- ❖ Motivated to staff for attending FDP, STTP, workshops, research activities, paper presentation and publication, writing books and book chapters etc.
- ❖ Need to conduct one week Faculty Development program under IQAC and Seminars, Webinars for professional development and administrative training must be conducted fortnightly (1 program in 15 days) as per the guidelines given under IIC .

Agenda 3: Training and Placement

- ❖ Planning to conduct the Guest Lecture for Final and Third Year student for higher studies and personality improvement and a Webinar related to Training & Placement.
- ❖ Planning to visit industrial visit
- ❖ Planning to conduct campus interview for Final year students.

Agenda 4: Extra-curricular activities

- ❖ Discussed about all the expected activities and recommended to conduct Maharashtra Din on 1.05.2022, World Environment Day on 5.06.2022 by organizing various competitions
- ❖ NSS: recommended to conduct Birth Anniversary of Mahatma Jyotiba Phule, Dr. Babasaheb Ambedkar, Mahavir Bhagvan, Freedom Fighter Sawarkar, Chhatrapati Shivaji Shahu Maharaj. Also planning to organize World Environment and International Yoga Day by conducting lecture or workshop,
- ❖ **Sports and Student Welfare activities:** Competitions under Sports and Student Welfare will be conducted time to time at State/ National/ International level.





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- ❖ **Alumni** registration need to be done at the earliest and separate bank account should be there for Alumni.
- ❖ **Magazine:** Pharmacea 2021-22 should be published in the month of June hence recommended to collect magazine data from staff and students.

Agenda 5: Collaborative Research

- ❖ Research publications with collaborating National/ International institutes
- ❖ Publication of National or International books or book chapters.
- ❖ Filing Indian and International Patents
- ❖ Proposed to develop MoU with a Academic institutes for faculty exchange program.
- ❖ Developing linkages with an International institute (Federal Center for Technological Education of Minas Gerais (CEFET / MG), BRAZIL) for exchanging research activities

Agenda 6: Requirement for increase intake Submission of online AICTE EOA application for academic year 2022-23.

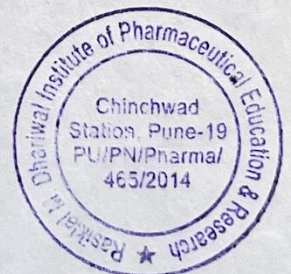
- ❖ Submission of online DTE application for regular EOA & application for increase in intake for academic year 2022-23 on DTE portal, PCI, and SPPU.

Agenda 7: PCI inspection

- ❖ PCI Regular and increase in intake inspection is expected shortly hence recommended to take the follow-up of purchasing of equipments and necessary document preparation.

Agenda 7: Upgradation and Restructuring of Library

- ❖ Renewal of subscription of e-Journals and printed National & International Journals need to be done.
- ❖ To construct a digital library, need to develop the institutions repository and digital library with OPAC (Online Public Access Catalog) hence recommended to make available of PC with ERP software.
- ❖ Restructuring of reading hall and library books need to be done.





Shri Jain Vidya Prasarak Mandal's


**Rasiklal M. Dhariwal Institute of
Pharmaceutical Education & Research**
[Formerly Shri Fattechand Jain College of Pharmacy (B.Pharm.)]

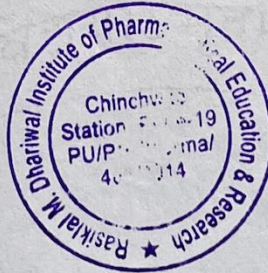



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Agenda 8: NAAC preparation

1. Need the thorough discussion on QIM and QnM hence advised to conduct regular meetings with staff.
2. Need to purchase ERP software as ICT enabled tool for effective Teaching and Learning, CO PO mapping and correlation, student section, library, exam, Admin section, student support, e-governance, IT facility, feedback etc.
3. Audit of Green Campus, Environment and Energy need to be done from auditing agency.
4. Need to arrange Expert Talk on CO PO mapping.
5. Need to install rain water harvesting and disposable management system.
6. Need to purchase equipments and stationary needed for preparation of NAAC.
7. Need for some urgent electric and plumbing maintenance work.


Dr. Shweta P. Ghode
IQAC Co-ordinator




Dr. Sanjay G. Walode
Principal and IQAC Chairman
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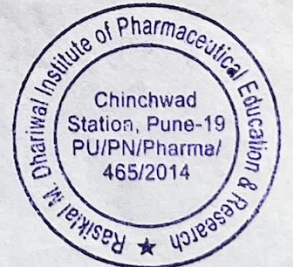
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Date : 08/04/2022

Following members were present for the meeting:

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2.	Shri. Adv. Rajendrakumarji S. Mutha	One Member from Management	
3.	Shri. Rajeshkumarji N. Sankla	Nominee from Employer	
4.	Dr. Sanjay G. Walode	Chairperson (Principal)	
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14.	Mr. Hemaram Sirvi	Nominee from Stakeholder (Parent)	
15.	Dr. Shweta P. Ghode	Coordinator IQAC	





ACTION TAKEN REPORT

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting held on 08/04/2022

Agenda	Action Taken
<p>1. To discuss the Curricular activities like Academics, Exam</p>	<p>Academics: Daily attendance of students was monitored. Final Year projects were submitted. Made available more 20 computers in Computer lab. All plans were executed precisely for the new A. Y. 2022-23. For GPAT, communication done with Mr. Mohan Rao from Apex Classes, Pune regarding guest lecture. Felicitation of GPAT 2022 qualified final year students. Plant of the month activity was carried for the students by preparing Herbarium.</p> <p>Exam: Conducted Internal and SPPU Theory/Practical Examination Apr/May-2022. Submitted SPPU Examination Nov/Dec-2021 audit file to Finance Department of SPPU.</p>
<p>2. To discuss the Co-curricular activities</p>	<p>Organized Webinar on IPR and Patenting: Scopes in Pharma Research on 26 April, 2022. Conducted an Expert talk of Dr. R. S. Mali sir on 23rd May on NAAC accreditation requirement to get good grade for Institute. Quiz competition conducted on the occasion of National Technology Day. Almost all the staff have attended FDP, STTP, workshops and participated in research activities. Additionally, staff have also presented paper in various competitions organized at other colleges, published many research & review articles in Journals with good impact factor, published books & book chapter, published Patents etc.</p>
<p>3. Training and Placement</p>	<p>Communication to various industries for campus drive, 2. Interaction of HR for alumni placement for walk in interview. Industrial visit of third year student to Nulife Pharmaceuticals were organized on dated</p>





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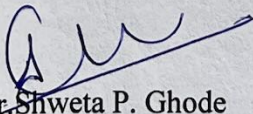
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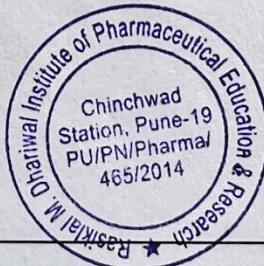


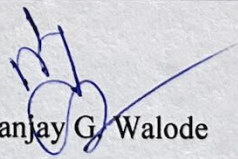
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	30/04/2022. 2. Guest lecture of Apex Academy was organized for third year students at dated 21/04/2022.
4. Extra-curricular activities	Tree plantation program was organized on the occasion of "World Environment day", the in our Institute. The saplings were planted in the college premises. On the occasion of 8th "International Yoga Day" conducted yoga session under the guidance of "Yog guru" Hon. Mr. Shivshankar Renkuntwar in our Institute with Teaching, non-teaching Staff and students. Participated "Sant Tukaram Maharaj Palkhi wari" at Morwadi, PCMC with NSS students.
5. Collaborative Research	Organized Webinar on IPR and Patenting: Scopes in Pharma Research, on 26 April, 2022. Submitted a Start-up proposal for research
6. Requirement for increase intake	Filled DTE Course Approval Process for Increase In Intake for the A.Y.2022-23. Purchased required equipment for the fulfilment of PCI SIF requirement for Increase in intake for the A.Y.2022-23
7. Regulatory	AICTE EOA application submitted online for academic year 2022-23. DTE application for regular EOA & application for increase in intake for academic year 2022-23 submitted online on DTE portal. Preparation for PCI inspection PCI file prepared for inspection as per inspection checklist. AICTE approval process 2022-23 scrutiny work completed. DTE approval process application submitted online on DTE portal. Filled ARC nomination on SPPU BOD portal IIC portal information updated.
8. Upgradation and restructuring of Library	Issuing of Library Membership to students done after recovering library pending books. Newly purchased books were bar-coded, processed and shelved subject wise and started issuing to students and faculties. Ordered new Cupboards and racks for placing the books.


Dr. Shweta P. Ghode
IQAC Co-ordinator




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